

Finances

Undergraduate Finances and Billing

Student Accounts Office Moot Hall 260
(716) 878-4121

studentaccounts.buffalostate.edu ([https:// studentaccounts.buffalostate.edu](https://studentaccounts.buffalostate.edu))

Electronic bills (e-bills) are the exclusive billing method for all Buffalo State student account balances. Paper bills are not mailed to students. Students should print their QuikPAY statement if needed. All e-billing notifications are emailed to the student's Buffalo State email address.

Students are required to pay tuition and fees upon receipt of invoice with cash, credit card, or through a deferred payment plan. Deductions will be made under various financial aid programs upon approval of the Financial Aid Office.

Room and board charges should be paid prior to arrival on campus and are typically included in the e-bill covering tuition and fees. Rates listed are subject to review and may change without prior notice.

Further information concerning payment, including important billing dates and how to pay by students or by authorized payers (e.g., parents) is provided on the Student Accounts billing ([https://studentaccounts.buffalostate.edu/ billing-and-payments/](https://studentaccounts.buffalostate.edu/billing-and-payments/)) page.

Explanation of Terms

Full Time

An undergraduate student who is registered for 12 or more credit hours a semester is considered a full-time student.

Part Time

An undergraduate student who is registered for 1 to 11 credit hours a semester is considered a part-time student.

Semester

An academic year at Buffalo State consists of a fall semester and a spring semester. Yearly expenses are twice the semester rate.

Resident (for tuition purposes)

As established by the State University of New York Board of Trustees, an individual university registrant is considered a New York State resident and is charged in-state tuition rates when that individual is determined to have a permanent and principal home in New York State for 12 months prior to registration. Those who do not meet this requirement are presumed to be out-of-state residents and are charged out-of-state tuition rates unless satisfactory proof is presented to show that domicile in New York State has, in fact, been established.

Tuition

Undergraduate tuition and fees are listed on the Student Accounts website (<https://studentaccounts.buffalostate.edu/>), as well as billing information and in-state residency requirements. The Financial Aid Office ([https:// financialaid.buffalostate.edu/costs/](https://financialaid.buffalostate.edu/costs/)) provides estimated cost of attendance information and a net cost calculator.

Please note: Rates listed are subject to review and may change without prior notice.

Refer to New York State Debt Collection Mandate.

Undergraduate Fees

Fees listed are pending approval from the State University of New York Board of Trustees and subject to change.

Student Accounts Office

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Undergraduate Tuition and Fees ([https:// studentaccounts.buffalostate.edu/tuition-and-fees/](https://studentaccounts.buffalostate.edu/tuition-and-fees/))

Mandatory Undergraduate Fees

Activity Fee*

The mandatory United Students Government (USG) activity fee of \$100 per semester for full-time students and \$8.50 per credit hour for part-time students is collected to support the activities of more than 70 student groups on campus. The activity fee is managed solely by USG.

Athletics Fee*

A mandatory athletic fee of \$184.50 per semester for full-time students and \$15.40 per credit hour for part-time students is collected to support intercollegiate athletics.

College Fee*

A mandatory college fee of \$25.00 per semester for full-time students and \$1.70 per credit hour for part-time students is collected by all units of the State University of New York system to finance the operating budget. The mandatory college fee is non-refundable.

Health Fee*

All full-time students are required to pay a \$187.50 per semester health fee. Part-time students pay \$15.65 per credit hour per semester. A mandatory health fee is collected by all units of the State University of New York system. Buffalo State's health fee supports services both on campus and remote, including health and counseling services, health promotions, nutrition counseling, and programs that maintain compliance with state regulations. These services are available to every student, whether in person or remote, and telehealth options are available for students outside the WNY area. Thus, the health fee is not waivable.

Technology Fee*

A mandatory technology fee of \$194.50 per semester for full-time students and \$16.25 per credit hour for part-time students is collected to provide enhancements to campus technology.

Transportation Fee*

A mandatory fee of \$40 per semester and \$3.35 per credit hour, per semester for part-time students is collected for the improved, trackable intra-campus and grocery route shuttle service that serves resident and commuter students.

**These fees are refunded only when registration is canceled during drop/add period.*

Undergraduate Nonmandatory Fees, Late Fees, and Service Costs

Parking Costs

Students who are eligible and choose to park on campus pay \$70 per academic year (fall through spring semester) and \$10 for summer-only permits. Payment for parking is refundable within the first two weeks of classes upon surrender of the parking permit.

Academic Transcript Fee

There is a \$9 fee for each transcript requested.

Billing Fee

A billing fee of \$30 is assessed to each delinquency notice sent by the college. Late filing of financial aid does not waive this fee.

Late Drop/Add Fee

A \$20 late drop/add fee is charged for each transaction after the first week of classes. Independent study, special projects, or contracts added after the second week of classes are also charged this fee.

Late Payment Fee

A \$30 fee is charged if the final semester bill is not paid by the due date.

Late Registration Fee

Registrations on "late registration day" (the first day of classes) or later are charged a mandatory \$40 late registration fee that cannot be waived or deferred. Exceptions are registrations for graduate workshops, independent study, special projects, contracts, and any course requiring performance auditions. Registrations for independent study, special projects, and contracts turned in after the second week of classes that generate the only registration for a student will also be assessed the \$40 late fee.

Returned Check Fee

A \$20 fee is charged for each check returned by the bank or any declined credit card transaction. The fee is nondeferrable and cannot be waived. An additional billing fee is charged on any transaction covering a course and/or room registration.

If payment is not received within 10 days from the date of notification, the account is referred to the New York State Attorney General's Office for collection and handling.

New York State Debt Collection Mandate

Unpaid accounts are, in due course, turned over to an external collection agency.

Course Fees

Some courses may have additional course fees. Student Accounts provides a complete listing on the Student Accounts website (<https://studentaccounts.buffalostate.edu/tuition-and-fees/>).

Waiver for Off-Site Distance- Education Students

Waiver of Broad-Based Fees for Exclusively Online Students

In order to be eligible for a waiver of broad-based fees, a student must be enrolled exclusively in online courses. Those enrolled in remote instruction classes are not eligible for a fee waiver. Fees subject to waiver are the athletics and transportation fees. Fee waivers are not automatic. When a student is enrolled in both on-campus and off-campus or distance learning courses, the fees apply to all courses for which the student is registered. Broad-based fee waivers are granted on a per-semester basis for Buffalo State students who meet one of the following three conditions:

1. Students who are enrolled in study-abroad programs.
2. Students who reside outside of Erie and Niagara counties and are enrolled exclusively in online courses.
3. Students who reside outside of Erie and Niagara counties and are participating exclusively in off-site internships, master's project, student teaching curricula, or similar that never meet on campus.

Summer session is deemed one semester for consideration of broad-based fee waivers. Fee waivers are not automatic.

Students seeking fee waivers must apply for them. Information is provided on the Finance and Management (<https://financeandmanagement.buffalostate.edu/fee-waivers/>) website.

Parking Fee

Parking Services Office Moot Hall 260
(716) 878-3041

[buffalostate.edu/parking](https://suny.buffalostate.edu/parking/) (<https://suny.buffalostate.edu/parking/>)

Students who are eligible and choose to park on campus pay \$70 per academic year and \$10 for summer-only permits. Eligibility criteria and online permit purchasing are available on the Parking Services (<https://suny.buffalostate.edu/parking/>) website. All students who meet the proper eligibility criteria must purchase a Buffalo State parking permit if

they wish to park a vehicle on campus. The parking fee is refundable within the first two weeks of class upon surrender of the parking permit.

Room and Board

Residence hall room rates for the academic year are provided on the Residence Life (<https://residencelife.buffalostate.edu/housing-cost/>) website. Meal plan rates vary and are provided at <https://dineoncampus.com/> bsu (<https://dineoncampus.com/bsu/>). Residence hall room rates and meal plan rates are subject to change.

Miscellaneous Expenses

Miscellaneous expenses will vary depending on the student's academic program, personal spending habits, and commute distance.

International Student Health Insurance

International Student and Scholar Services South Wing 410
(716) 878-5331

iss.buffalostate.edu

United Health Care Insurance

Health insurance is mandatory for all international students at Buffalo State, and all enrolled international students must purchase the health insurance plan the college offers. Requirements and enrollment information are provided at International Student and Scholars Services **website**.

Summer Session Tuition and Fees

All financial refunds are sent to students in the following order:

1. Refunds are transferred electronically to the student's bank account if a direct deposit application is on file in the Student Accounts Office.
2. Refunds are mailed to the permanent address of record on file in the Registrar's Office. Students are responsible for informing the Registrar's Office of any address changes.

Undergraduate Tuition Refunds

Tuition refunds are processed only when the student officially withdraws through the Registrar's Office. Students given permission to cancel their registrations are responsible for payment of tuition and fees according to the following schedule:

Date of Course Withdrawal	Tuition Liability
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Fall and Spring Semesters

First week of classes	0%
Second week	30%
Third week	50%
Fourth week	70%
After fourth week	100%

Summer Sessions

Tuition and fees for all courses taken during Summer Session are charged at the credit-hour rate. Student Accounts lists current undergraduate Summer Session costs ([https:// studentaccounts.buffalostate.edu/undergraduate-tuition-](https://studentaccounts.buffalostate.edu/undergraduate-tuition-)

and- fees-summer/).

Automatic Payment Plan

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Buffalo State offers a payment plan to assist students and their families in meeting the costs of tuition, fees, room, and board. Tuition payment plans break down your tuition balance into affordable monthly payments without interest.

Information and online enrollment are available on the Student Accounts (<https://studentaccounts.buffalostate.edu/payment-plans/>) website.

Refund Policies

Student Accounts Moot Hall 260
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<https://studentaccounts.buffalostate.edu/billing-and-payments>

Room Rental Refunds

During the fall and spring semesters, room rental refunds can be made only when students withdraw due to circumstances beyond their control. Residents may be charged additional housing-related charges if they withdraw after hall opening and according to the college's tuition refund policy and refund and financial liability schedule ([https:// studentaccounts.buffalostate.edu/billing-and-payments/](https://studentaccounts.buffalostate.edu/billing-and-payments/)).

Questions covering refunds are addressed in the residence hall license.

Refer to Campus and Residence Life Policies ([https:// residencelife.buffalostate.edu/campus-residence-life-policies/](https://residencelife.buffalostate.edu/campus-residence-life-policies/)).

Board Charge Refunds

Campus Dining Services Office Campbell Student Union 223 (716) 878-5152

<https://dineoncampus.com/bsu>

Board refunds (meal plans) are calculated according to college and federal regulations and guidelines, less a \$20 service

charge for processing. No refunds are given after the drop/add session at the start of each semester. Contact the Buffalo State Campus Dining Services Office for additional information.