

CURRICULUM SYNERGIES TASK FORCE

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Our Charge

This year, the Task Force will focus on two key areas:

- Developing a model for large introductory courses that supports both academic quality and operational efficiency
- Gaining a clear understanding of cross-listing practices and how course credit is allocated across departments

Models for Large Introductory Classes

- Our steps so far:
 - Reached out to chairs with three questions:
 - How did you arrive at the current enrollment cap for your 100-level courses? If that has changed over time, why? If you have different sections with different caps, why?
 - When you consider your 100-level courses, what range of number of students would you consider pedagogically sound?
 - If you were to increase the size of your sections, what, if any, additional supports would you require from the university?
 - Examined the literature on best practices in this area, including recommendations from professional organizations
 - Examined both current and past course enrollment caps and the R25 list
 - Considered SLOs for 100-level courses

Some Very Preliminary Notes

Enrollment Cap	Fall 2023	Fall 2025
10-15	22 (5%)	13 (4%)
16-20	31 (7%)	18 (5%)
21-25	215 (52%)	146 (44%)
26-30	45 (11%)	45 (14%)
31-40	29 (7%)	46 (14%)
41-50	41 (10%)	27 (8%)
51-350	31 (7%)	36 (11%)
Total	414	331

Table excludes course by contracts, studio and music classes with a cap of less than 10, dual enrollment, and honors courses.

- Our course enrollment caps have already increased.
- Some introductory courses exceed the standards set by their respective professional organizations.
- Open seats are generally evenly distributed across departments and courses.
- A better room scheduling method may help to resolve some course enrollment cap issues.
- We will seek feedback on any recommendations!

- A cross-listed course is one that is offered under more than one departmental designation and sometimes the same number.
- Courses can be cross-listed for a number of valid reasons such as accreditation or certification requirements.

Cross-Listing Practices

Current DOPS Statement

IV: 08:00

September 13, 1995

The following is the correct procedure for proposing a course for cross-listing with other departments:

A memorandum requesting the cross-listing, signed by the Chairpersons of the departments involved should be forwarded to the Office of the Dean(s) of the appropriate Faculty(s). Upon review and approval by the Dean(s), a request recommending the cross-listing will be sent to the Office of the Provost and Vice President for Academic Affairs with a copy to the Chairperson of the College Senate Curriculum Committee. If approved by the Provost and Vice President for Academic Affairs, the cross-listing of the course will be added to the catalog file.

New Proposal

- If a course is cross-listed, the equivalent course will also be listed wherever they appear. Students must be actively advised to register for the course with the appropriate departmental prefix for their needs.
 - Courses can only be cross-listed when they have substantially (or exactly the same) course content, requirements, and SLOs. They are to functionally be the same course, though can be taught from different disciplinary perspectives.
- Suggest a stream-lined process to validate existing cross-listed courses (currently have 810 classes not including W courses that are cross-listed)

Amend Curricular Proposal Process

- A course can be cross-listed only when all relevant departments/programs' curriculum committees agree to do so.
- If the course is cross-listed with another department, approval from the other department(s) are(is) also required whenever any changes are made. The curriculum approval workflow must be amended to obtain these signature approvals.
- All credit for enrollment goes to the department/program funding the instructor. If a course is to be team-taught, the participating departments must determine how the credits are to be assigned or split.

- Students cannot take a course for credit if they have already taken the cross-listed version. If repeating a course to improve their grade, they should be advised to re-take it with the exact same course listing.
- If a student takes two courses that subsequently become cross-listed, they retain credit for both.
- Students who have received credit for a course under a previous course number may not also receive graduation credit for the course under the new number unless expressly designated in the course description.