

PRESIDENT'S AWARD FOR EXCELLENCE IN LIBRARIANSHIP

The President's Award for Excellence in Librarianship is designed to recognize and reward one individual each year for excellence in professional achievement. The individual who receives this award will have demonstrated excellence in the performance of his/her professional duties as a librarian for at least two full years at Buffalo State College prior to his/her nomination.

CRITERIA FOR SELECTION

The nominator must provide evidence of the following:

1. Outstanding job performance
2. Scholarship and continuing professional development
3. Service to the college
4. Service to the profession

NOMINATION AND SELECTION PROCESS

An applicant may self nominate or the nomination may come from peers or immediate supervisor. If nominated by others, the support file must contain a statement from the nominee indicating acceptance of the nomination. The nominated individual must have the support of his/her respective department head and director.

The support file for each nominee will consist of the following:

1. Nomination form.
2. Letter from nominator stating justification.
3. Letters of support from department head and director.
4. Letters of support from colleagues, faculty, students, and/or administrators.
5. Current vita or résumé.

The nominee's support file will be reviewed by a committee composed of four faculty (one from each academic dean's area), one faculty selected at large by the provost and vice president for academic affairs, a librarian, and two students. The committee will examine the files for evidence of quality and comprehensiveness. It is expected that the support files will be complete and not contain unnecessary documents or other materials. A recommendation will be made by the committee to the provost.